



**Charger Kids Club Summer Handbook**

**Don Peschel, Director**

[dpeschel@b-e.k12.mn.us](mailto:dpeschel@b-e.k12.mn.us)

(320)834-4084

**Brandon-Evansville Child Care Coordinator**

**Brenda Hoffmann: (320) 223-2481**

[bhoffmann@b-e.k12.mn.us](mailto:bhoffmann@b-e.k12.mn.us)

**\*\*\*\*Accepts Child Care Assistance**

### **Child Care hours**

Summer hours: 6:00 a.m.-6:00 p.m.

**Charger Kids Club** will be **closed** on the following dates throughout the Summer:

**July 4, 2019 & September 2, 2019**

### **Absences**

If your child will be absent from Charger Kids Club please call Brenda at 320-223-2481. Please note you will be charged for all contracted days whether your child attends or not.

### **Illness policy**

If your child/ren become ill at Charger Kids Club you will be notified and asked to pick them up as soon as possible.

1.) You may be called to have your child picked up if they show one or more of the following symptoms:

Body rash

Red, watery, swollen eyes

Stomach flu (vomiting, and diarrhea)

Temperature of 100.0 or higher

Pink eye, chicken pox, strep, etc.

2.) Your child must be fever free without fever reducing medication, not had an incident of vomiting and/or diarrhea, and clear from contagious illness/disease for a period of 24 hours before returning to Charger Kids Club.

If you have any questions please feel free to contact Brenda. You can text in a message.

### **Summer cost are as listed below**

1-4 days: \$25 a day per child

5 days: \$110 first child \$90 each child after a week

\*\*\*You will be charged a minimum of \$25 a week

### **Payments/billing**

We ask that you pre-sign your child/ren up for the following weeks care. **Payments will be due Monday of the week of service for your child.** No refund will be given if your child doesn't attend for the days they are pre-signed for. Payments will be made by personal check preferably in the Brandon Office. We will be adding a credit card option in the future. Any questions on payment

policies please feel free to contact us. For payments made more than a week late there will be a \$10 late charge each week payments are late.

### **Children's Clothing**

Each day we engage in physical activity outside and/or in the gym. We suggest comfortable clothes that are weather appropriate. Sneakers, tie shoes or sandals with backs are preferred. Flip-flops are not recommended.

### **Electronics, Toys, Valuables**

Charger Kids Club requires children to keep all electronic devices, toys, cards, games and valuables at home. Electronic watches may be used as watches. Charger Kids Club has scheduled Bring Your Own Toy (BYOT) days, when students may bring specific items.

### **Events, Fieldtrips**

Fieldtrips and Special events will be scheduled through out the summer. These plans will be communicated through email and a note will be sent home.

### **Meals & Snacks**

**Children must bring a bag lunch daily.** Breakfast will be served at Charger Kids Club. Morning and afternoon snack will also be provided.

### **Water Bottle**

Please send a water bottle with your child daily. Make sure your child's name is clearly written on it. Please send only water bottles that can be closed tight when not in use. Children are in charge of getting it home to wash and bring back to school!

### **Sunscreen, Bug Spray**

Sunscreen and bug spray are required. Charger Kids Club staff may assist with application of sunscreen and bug spray, as needed. They are administered according to the manufacturer's instructions unless provided written instructions by a licensed health professional to use a product differently.

### **Dropping off and releasing of children**

Please bring children in through Door #1. Summer Kids Club will be held in the lower level Art/FACS room.

### **Sign in/out and pre-sign**

You, or another authorized person, must sign your child in and out daily. Phone calls are not accepted. If your child is here after 6 pm you will be charged \$5 for every 5 minutes after 6 pm

### **Incident/injury report and Stop and Think**

If your child/ren gets an injury at Charger Kids Club you will be notified either when you pick up or by phone depending on the situation. We will have a Stop and Think form if your child/ren is having a difficult time following directions, if they receive three or more in one day you will receive a phone call. We want Charger Kids Club to be a safe and fun place for everyone. Some of our expectation for each child are as followed:

- Hands, feet, body to self
- Respect all students and staff
- Be responsible
- Listening ears
- Follow directions
- No foul language/ potty mouth

### **Withdrawal from Child Care**

If you are withdrawing your child/ren from Child Care we require a two week written notice.

### **Summer Schedule Hours: 6:00 am-6:00 pm**

**6:00-8:00 am** Arrival

**8:00-8:30 am** Breakfast

**8:30-9:30 am** Gross Motor

**9:30-10:30 am** Circle Time/Centers

**10:30-11:15** Free Choice

**11:15** Clean up for lunch/Wash Hands

**11:30-12:00** Lunch

**12:00-12:30** Quiet Time/Read a book

**12:30-2:00** Movie/Field Trip

**2:00-3:00** Gross Motor

**3:00-3:15** Snack

**3:15-4:00** Board Games/Puzzles

**4:00-6:00** Free Choice

**\*\*\*\*Schedule subject to change throughout day**

## June 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## July 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	Closed	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## August 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Please print and indicate any days that your child will be gone during the Summer Months!

**Summer Hours are 6:00 AM to 6:00 PM Monday - Friday**

Child/ren Name \_\_\_\_\_

Estimated time of drop off and pick up \_\_\_\_\_